

County Case Management Interface Plan

Seq	Status	Who	What	Details
1	Week 1-4 May involve multiple meetings		Conduct data gap analysis	<ul style="list-style-type: none"> Discuss the county's current system uses and requirements <ul style="list-style-type: none"> -Existing reports -Extent of continued use of legacy system -Extent of other agency use (county wide vs. department wide vs. CPS/JJ only) Identify WiSACWIS basic data fields that will meet the needs of the existing system Discuss what areas of the current system will be updated by the case management interface (CMI) <ul style="list-style-type: none"> <input type="checkbox"/> Intakes <input type="checkbox"/> Case <input type="checkbox"/> Allegation <input type="checkbox"/> Clients <input type="checkbox"/> Providers <input type="checkbox"/> Others _____
2	Week 1-6		Begin VPN/REPL Install	<ul style="list-style-type: none"> Coordinate with Sue Zemke to initiate installation and setup of the VPN and configuring county network firewalls
3	Week 3-6 May involve multiple meetings		Continued gap analysis and pre-design	<ul style="list-style-type: none"> Discuss in detail table replication and field mapping Analyze the following: <ul style="list-style-type: none"> <input type="checkbox"/> Design Intake interface process flow (CPS & Service) <input type="checkbox"/> Design Case interface process flow <input type="checkbox"/> Design Allegation interface process flow <input type="checkbox"/> Design Client interface process flow <input type="checkbox"/> Design Provider interface process flow If necessary, determine how to update: <ul style="list-style-type: none"> <input type="checkbox"/> Allegation <input type="checkbox"/> Clients <input type="checkbox"/> AKA names <input type="checkbox"/> Addresses (Client and Provider) <input type="checkbox"/> Placements <input type="checkbox"/> Services <input type="checkbox"/> Payments <input type="checkbox"/> Maltreater history (Perp database) Discuss the triggers and timing when specific data elements will be updated Determine how cross-walk / recode table values will be maintained in legacy system for Clients, Provider, Cases and the associated code values
4	Week 5-7		Begin CMI design	<ul style="list-style-type: none"> Technical design for the CMI This should be formalized into a detailed design document as soon as possible
5	Week 6		Complete VPN Install	<ul style="list-style-type: none"> VPN configured and ready for testing
6	Week 7-9		VPN/REPL Testing	<ul style="list-style-type: none"> Test the county's ability to transfer data files across the VPN State will provide polite.odt test file for load into replicated database

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7	Week 7		CMI design review	<ul style="list-style-type: none"> • WiSACWIS project technical staff will review and discuss the interface detailed design document to identify any possible issues • State will provide SQL query “Toolbox” to capture data from replicated database. County is responsible for customization and determining use of data results
8	Week 7-10		CMI Development	<ul style="list-style-type: none"> • County staff begin coding the interface based upon the finalized design document
9	Week 8		Develop CMI test plan	<ul style="list-style-type: none"> • Verify Dry Run 1 and Dry Run 2 dates • Will county financial interface be ready in time for Dry Run 1? • State and AMS will review counties test plan.
10	Week 7-10		Begin CMI Internal Testing	<ul style="list-style-type: none"> • Unit testing procedures • County begins testing import processes and validating data field requirements
11	Week 9		VPN/REPL Testing complete	<ul style="list-style-type: none"> • County has verified its connection to the state servers and the capability to upload and download files using the VPN
12	Week 10-11		Complete CMI Internal Testing	<ul style="list-style-type: none"> • Finalize coding of interface and prepare for integration testing (aka System Testing)
13	Week 11		Dry Run 1	<ul style="list-style-type: none"> • Test financial interface procedures, import process, and cross walk table setup • Sample polite.odt will be provided with converted data for testing to be loaded into REPL database
14	Week 11-12		CMI Integration Testing	<ul style="list-style-type: none"> • Test VPN, polite.odt replication and population of the REPL database • Test CMI procedures and processes in a backup legacy system environment • Verify integrity and accuracy of data import
15	Week 12-13		CMI Modification	<ul style="list-style-type: none"> • Fine tune CMI based upon Dry Run 1 integration test results
16	Week 13		Dry Run 2	<ul style="list-style-type: none"> • Test interface procedures, import process, and cross walk table setup
17	Week 13-14		CMI Integration Testing	<ul style="list-style-type: none"> • Test VPN, polite.odt replication and population of the REPL database • Test CMI procedures and processes in a backup legacy system environment • Verify integrity and accuracy of data import
18	Week 13-15		CMI Final Modifications	<ul style="list-style-type: none"> • Fine tune CMI based upon Dry Run 2 integration test results
19	Week 15		Integration Testing complete	<ul style="list-style-type: none"> • At this point CMI should be working as designed
20			Go Live!	<ul style="list-style-type: none"> • Data catch up and clean up begins
21	Beyond Go Live			<ul style="list-style-type: none"> •